



2 July 2018

Dear colleagues

I would appreciate if you would share this information with your parent community.

Due to increasing 'in-zone' roll pressure which looks likely to continue for the next few years, our board has decided to further cap our Year 9 Roll.

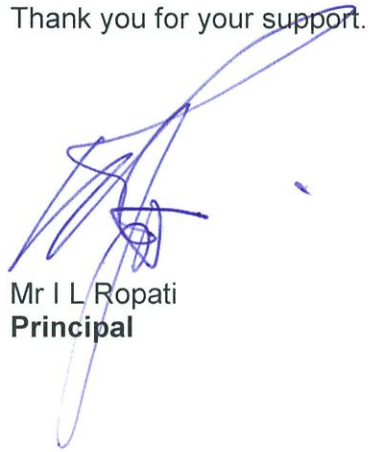
Last year they capped it at 450 and recently confirmed a further reduction to a maximum of 400. This number will obviously impact on our OOO enrolments. At this time, we are likely to have to have space for **153** students within the ballot.

The board have reviewed our enrolment scheme and clarified some of the expectations which they wanted me to share with all contributing schools with the hope of making sure all In-Zone families were aware of their eligibility criteria. They probably won't be too dissimilar from your own requirements.

1. All In-Zone families must complete the application for enrolment form. The primary caregiver must be the natural parent or legal guardian. Where the child is living with relatives who are not the natural parent then the caregiver must provide evidence of legal guardianship. With regard to complex custody arrangements, the Board reserves the right to consider guardianship verification on a case by case basis.
2. All In-Zone families must produce either a sale and purchase agreement or council rates and an electricity invoice if they own the home.
3. All In-Zone families who are renting must produce the following as verification of living in-zone:
 - a. Fixed term rental agreement of a Council approved rateable dwelling, that is valid for the period of 12 months from the first day the student commences school
 - b. A recent electricity account (or provide verification from the electrical supplier).
 - c. A bond lodgement receipt from the Department of Building & Housing.
4. Where families are unable to verify their 'In-Zone' residence at time of enrolment then we may consider:
 - a. A Statutory Declaration, verifying that information provided in the official enrolment form is true. This must be signed. This declaration is made under the conditions of the Oaths and Declarations Act 1957.
 - b. Utility account (phone or insurance or car registration) *The documents must show exact name/address.*
 - c. A receipt for the purchase of essential household items is to be supplied.
 - d. A copy of the Post Office mail re-direction receipt is to be supplied, along with a copy of the "Final Reading" electricity account of their previous address.
 - e. Shipping or freight receipts

There has been no change to our Out-of-Zone procedures for families who wish to apply to the ballot and the priorities remain as listed on our website.

Thank you for your support.

A handwritten signature in blue ink, consisting of several overlapping loops and a long horizontal stroke extending to the right.

Mr I L Ropati
Principal