

27 June 2018

Dear Parents/Guardians

**STUDENT LED CONFERENCES – Area Teachers and Specialist Teachers**  
**Wednesday, 1 August from 1.00 pm – 4.20 pm**  
**Thursday, 2 August from 3.15 pm – 7.30 pm**

**Area Teachers**

On Wednesday, 1 August and Thursday, 2 August parents will have an opportunity to meet with Area Teachers to discuss their child's progress and intended learning pathway. Students will lead a 20 minute conference where they will outline their progress to date. They will share their learning achievements, goals and next steps, and use their work in a variety of forms to demonstrate their learning. Area teachers are available to participate in the discussions and can address any questions or concerns.

<b>Student's Area/ Conference location</b>	<b>Staff member</b>	<b>Science Fair board display location</b>
Totara Area 1	Mrs Roper, Mr Worrall-Bader, Mrs Brooke, Mr Brown, Mr Macleod (Music)	Hall
Pohutukawa Area 2	Mr Insley, Ms Pinney, Mr Courtney, Mrs Tautua, Mr D'Ambrosio (Hard Materials)	Hall
Manuka Area 3	Miss Jenkin, Mr Yoon, Mrs Macmillan, Miss Zhao, Matua Anderson (Te Whare Ako)	Area 3
Horopito Area 4	Mr Muir, Miss Richards, Mr Woodfield, Miss Daniel, Mrs Dunbar (Science)	Hall
Kowhai Area 5	Mrs Jaeger, Mrs Withers, Mrs Glass, Mr Alderdice, Mrs Plowright (Art)	Area 5
ESOL	Mrs Scarrow	ESOL Room
Hall	Mr Blake (Media Design Technology), Miss Ward (PE), Mrs Joneja (Food and Bio)	

**Specialist Teachers**

Specialist Teachers will also be available for a conference, as long as your child has attended that particular specialist class during Term 2. Please note Specialist Teachers will be available in the location indicated on the table above.

**Science Fair Boards**

Students will be displaying their Science Fair project boards in the location indicated on the table overleaf. Please make time to visit the display set ups.

**How to book a conference time**

All conference times need to be booked on-line at [www.schoolinterviews.co.nz](http://www.schoolinterviews.co.nz). This system will be open from 10.00 am on Monday, 2 July. If you are unable to complete this booking yourself, please contact the school office and you will be assisted. The school code required to access the booking schedule is **nase5**.

This electronic system will also allow you to change your booking times if they become unsuitable. On the interview day bookings will close at 10.00 am.

**Buses**

Children may leave school at 12.20 pm on Wednesday, 1 August, however, the school remains open (see form below). The school buses have been ordered for 12.20 pm.

**Instructions/permission for 1 August**

Please indicate on the slip below whether your child will remain at school under supervision on 1 August or leave at 12.20 pm, and return the slip to the home group teacher.

Yours faithfully

*L. C. Harvie*

**Linda Harvie  
PRINCIPAL**

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**Parents please complete the form below and return to school no later than Friday, 6 July.**

Child's Name \_\_\_\_\_ Area \_\_\_\_\_ H/g \_\_\_\_\_

Please tick one:

My child will leave school at the early time of 12.20 pm.

My child requires supervision at school on Wednesday, 1 August and can leave school at 2.45 pm.

Parent's signature \_\_\_\_\_ Contact Telephone No. \_\_\_\_\_