

**FARM COVE INTERMEDIATE SCHOOL  
LEARNING EXPERIENCES OUTSIDE THE CLASSROOM  
(LEOTC)  
NAG 1 - POLICY**

**RATIONALE**

To provide the opportunity for students to experience a variety of activities necessary for physical, emotional and social development by exploring the environment out of the classroom.

**OBJECTIVES**

- To enhance learning through a variety of well designed, first hand experiences.
- To increase knowledge, understanding and appreciation of the school area, local district and other places.
- To further develop skills in observation, recording, reporting and sharing.
- To assist in the development of confidence, a sense of adventure and an attitude of responsibility, particularly to their own and others well-being and safety.
- To assist social development through working and living with others in situations different from their everyday lives.
- To encourage students to set goals which challenge their skills and abilities.

**GUIDELINES**

- SAPs/RAMS must be authorised at all times before a trip proceeds
- Use Learning outside the Classroom (L.E.O.T.C.) to enhance learning in all curriculum areas.
- Begin by utilising the resources of the school environs.
- Liaise with organisations and schools we contribute to/from.
- Provide opportunities for staff to become more effective in Learning outside the Classroom (L.E.O.T.C.)
- Existing procedures for bi-annual Japanese trip will apply to all overseas experiences.
- Provide experiences which effect objectives above.

**GUIDELINES SPECIFICALLY FOR CAMPS/MAJOR OFF SITE EXPERIENCES**

- That high standards of safety and hygiene are maintained to meet all safety regulations
- That parents are fully informed as to the purpose and value.
- That parents' permission slips must be obtained and include authority for emergency decisions by person in charge.
- That medical services are available and/or obtainable.
- A ratio compares to the number of SKILLED/EXPERIENCED supervisors with a number of novices involved in an EOTC event. It is important that the ratio is high enough to ensure a high quality learning experience and safe event. As ratios for EOTC are hard to prescribe teachers will plan according to student needs, age group, activity, location and competence of staff involved. (*Refer to MoE EOTC Guidelines 2016 – Bringing the Curriculum Alive, Point 208*)
- That all teachers and adults in charge of any activity must have an understanding of the "risk management" and be able to identify and cope with situations that may arise in that particular activity.
- That no pupil be omitted through financial hardship; when the financial situation has been discussed within adequate time to put resourcing in place.
- Camps shall be self sufficient and all expenses be met from income derived from pupil camp levy and if necessary equity funding

See FCI EOTC procedures for specific details.

APPROVED BoT:

Principal:

REVIEWED: 2016  
REVIEW DATE: 2019